



**OFFICE OF THE CITY MAYOR**

Brgy. 10 Tupaz St., Laoag City, Philippines Tel. No.: (077) 772-0001 Local : 231 (077) 773-1788; (077) 772-1100  
Fax No.: (077) 771-3188. Website: [www.laoagcity.gov.ph](http://www.laoagcity.gov.ph)

**Michael Marcos Keon**

City Mayor

**EXECUTIVE ORDER: MMK- 012**  
**Series of 2020**

**ENHANCED GUIDELINES AND MEASURES FOR THE MANAGEMENT OF  
CORONAVIRUS DISEASE (COVID-19) SITUATION IN LAOAG CITY.**

**WHEREAS**, Section 16 of the Local Government Code of 1991 mandates that every local government unit shall exercise the powers expressly granted, those necessary implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of general welfare. Within their respective territorial jurisdictions, local government units shall ensure and support, among other things, the preservation and enrichment of culture, promote health and safety;

**WHEREAS**, President Rodrigo Roa-Duterte issued Proclamation No, 929, dated March 16, 2020: Declaring a State of Calamity throughout the Philippines due to Corona Virus Disease 2019 for a period of six months unless earlier lifted or extended as circumstances may warrant;

**WHEREAS**, on 16 March 2020, the Executive Secretary, by order of the President issued Memorandum Circular which provides for the Enhanced Community Quarantine (ECQ) over Luzon;

**WHEREAS**, the Department of Health already raised the COVID-19 alert to Code Red Sub Level 2 due to the increased number of individuals afflicted with COVID-19 in the country;

**WHEREAS**, the City of Laoag has declared the City under the state of calamity under Sangguniang Panlungsod City Resolution No. 2020-038, series of 2020 dated March 17, 2020;

**NOW THEREFORE, I, MICHAEL MARCOS KEON**, by virtue of the power vested in me by law as the City Mayor of Laoag, do hereby declare:

**Section 1. REITERATION OF GUIDELINES ISSUED BY HIGHER AUTHORITIES.**

a. Everyone is enjoined to stay home.

1. Needless loitering in the streets at any time of the day will be denied;
2. Only justified reason for leaving home shall be permitted such as: to buy food, access healthcare service, access bank, and the like;
3. Only one member of the family shall be allowed to leave home to perform necessary task/s, except in exceptional cases such as accompanying a sick family member to the hospital.





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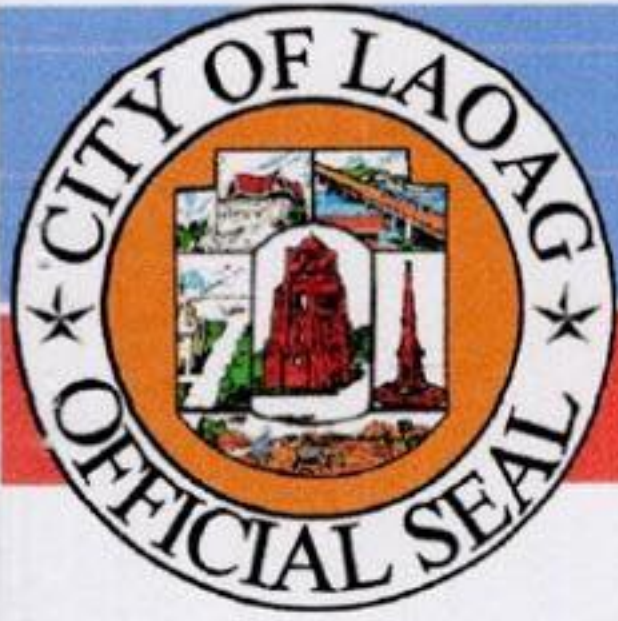
- b. **Strict implementation of curfew hours between 8:00pm to 5:00am for non-essential personnel on the streets.** Exempted are health care workers, peace and order officers, and LGU officers.
- c. Public utility vehicles are suspended, such as, but not limited to: buses, mini buses, jeepneys, tricycles, calesa, and taxis.
- d. Restaurants can only accept take-home and delivery services. Dine in is strictly prohibited.
- e. Banks, groceries, supermarkets, pharmacies, pawnshops, hardware stores, convenience stores, hospitals, medical facilities, veterinary clinics, animal feed supplies establishments, water refilling stations, banks, money transfer services, basic utilities and wet markets will remain open.  
  
Employers of establishments allowed to operate are encouraged to provide sleeping quarters to their employees, preferably at their place of work, if feasible; or in the alternative, to provide shuttle/transportation service to ferry their employees to and from work.
- f. Fiestas, parades, and other related public assemblies are cancelled.
- g. Common religious congregations are strongly discouraged.
- h. Gaming parlours, computer gaming shops, wellness centers, cockpits arenas, will be closed.
- i. Students on OJT are no longer required to report.
- j. Public playgrounds, basketball courts, beaches, and public parks will be closed.
- k. Public utility offices, bayad centers, and related financial services will remain open.
- l. Open dry good markets and side walk vending will be closed/not allowed.

**Section 2. Maintenance of Peace and Order.** The Philippine National Police with the support of the Armed Forces of the Philippines, if necessary and other Law Enforcement Agencies shall undertake necessary measures and policies to ensure peace and order in the City of Laoag.

**Section 3. Provision of Assistance and Relief Operations.** The City shall use the Quick Response Fund (QRF) for the purchase of emergency supplies and materials needed during the period, to include relief goods for distribution to displaced residents under the supervision of the City Social Welfare Office. Barangays can also access their QRF for their emergency purchases needed supplies and materials.

**Section 4. Additional Roles of Barangay Chairmen and other Barangay Officials.** The Barangay Hall of every barangay shall serve as the command center during the





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duration of the ECQ. Each barangay shall have its own hotline number which shall be disseminated through social media, radio, and similar forms.

a. In relation to Sec.1.a.3, only those issued by the Barangay Chairman a SPECIAL MAYOR'S PASS SLIP (SLIP, in brevity) will be allowed to go out from their house.

1. SLIP shall only be effective from 5:01am to 7:59pm.
2. SLIP shall be requested from the Barangay Chairman, preferably through electronic messaging. **ONLY ONE SPECIAL MAYOR'S PASS SLIP PER HOUSEHOLD SHALL BE ISSUED DAILY.**
3. The barangay shall designate one official/personnel per day to deliver the SLIP to the household requesting it. The designated official shall observe wearing of mask and using sanitizer/alcohol.
4. There shall be **NO FEES** charged for the issuance of SLIP.
5. Each barangay shall immediately submit the names, purposes, and destination/s for the issuance of the SLIP to the Mayor and the Chief of Police of Laoag City. Submission shall be on a daily basis.

b. To ferry people to their destinations, the barangay officials shall tap the tricycle operators/owners residing in their barangays and shall allow at most five tricycles per day to operate, giving equal chances to all tricycles in the barangay.

1. The barangay chairman shall immediately submit to the Mayor and the Chief of Police of Laoag City the names of drivers and body numbers of their tricycles. Submission shall be on a daily basis.
2. Tricycles shall be issued SPECIAL MAYOR'S PERMIT TO OPERATE (SMPO) FOR THE DAY. **NO FEES** shall be charged for the issuance of SMPO. SMPO shall only be valid from 5:01am to 7:59pm.
3. **ONLY ONE PASSENGER IS ALLOWED TO BE FERRIED.** "Back ride" shall not be allowed. Exemption shall only be allowed in cases of exigencies such as when a patient needs to be accompanied to the hospital.
4. Tricycle drivers shall observe wearing of mask and using sanitizer/alcohol and maintaining one for passenger use;
5. Tricycles are required to put the "trapal" between the driver and passenger to avoid any viral transmission;
6. To hire the services of the tricycle:
  - a. Passenger shall text/call the barangay hotline
  - b. The barangay shall then call or text the tricycle driver to pick up the passenger at requested place





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- c. Tricycle shall then ferry the passenger to his/her destination
  - d. The tricycle shall then immediately return to their house to await the next passenger for the day. However, if a request was made through text/call that the tricycle driver received before returning home, he may then immediately proceed to ferry his next passenger. Upon completion of said trip, he shall immediately return home.
7. No tricycle driver is allowed to ferry a passenger other than requests forwarded to him by the barangay officials. The passenger should also be a resident of the barangay he belongs to.
8. Fare shall be regulated by the barangay council, headed by the chairman, so as fairness between passenger and tricycle driver/operator is observed.
9. Riders and/or passengers are reminded to always bring with them their SLIP of SMPO, Identification Card, Proof of residence, Certificate of Employment, Delivery Receipt for those transporting goods, and Authorizations or Certifications, if applicable, issued by authorized government offices.
- c. For any issues or concerns of the barangay in relation to ECQ, the following **hotlines of the City Mayor's Office and the Laoag City Philippine National Police** can be accessed 24/7:

City Mayor's Office	-	0939 554 4040 and 0936 156 8397
Laoag City PNP	-	0939 554 4120 and 0936 156 8398

Section 5. **PENALTIES.** All persons found violating provisions of this Order shall be subjected to administrative sanctions, without prejudice to prosecution of criminal action/s.

Section 6. **REPEALING CLAUSE.** Any or all Executive Orders previously issued inconsistent herewith are hereby repealed or modified accordingly. Furthermore, provisions of this Order shall be deemed amended when repealed by issuances of higher authorities or government agencies.

Section 7. **EFFECTIVITY.** This Executive Order shall take effect immediately.

Done in the Laoag City, Ilocos Norte, this 18<sup>th</sup> day of March 2020.

**SO ORDERED.**

**MICHAEL MARCOS KEON**  
City Mayor